

# **GRANT APPLICATION GUIDELINES**

### About Us

Southwark Charities has a long tradition of charitable giving in Southwark. The organisation is the result of a merger by a Charity Commission scheme (2010) of five historic and established charities, the oldest dating back to 1603. Southwark Charities makes grants to a range of local charities and community organisations who support the well-being of older people living in the London Borough of Southwark.

## **Grants Programme (Organisations)**

Our grants programme for organisations is open between January and December each year.

### **Eligibility criteria**

Eligible proposals for our grants programme are:

- those that support the well-being of older people aged 55 years and above living in the London Borough of Southwark.
- those that are from constituted organisations with a minimum of 3 management committee members and a bank account in the organisation's name. This includes
  - registered charities
  - social enterprises: community interest companies and companies limited by guarantee with a social purpose, and
  - constituted community groups such as community associations and Tenant and Residents Associations (TRA).

### Our grants programme for organisations does not fund:

- Proposals where the majority of beneficiaries are not Southwark older people aged 55 plus
- Individuals, including sole traders

- For profit companies
- Local authorities or public bodies
- Purely religious, political or animal welfare activities.

### Fund size

Our grants budget in 2022 is £300k, of which around £150k is remaining as at April 2022.

### Grant size

There is no minimum and no maximum grant size. In 2021, 39 grants were awarded with an average grant size of £4,380. We can consider proposals for multi-year funding, subject to available budget.

## Use of grants

Grants may be used to support the costs of proposals that support the well-being of Southwark older people aged 55 and above. This includes:

- Activity costs
- Core staff and volunteer costs
- Equipment and transport costs

Costs can be for one off / time limited activities or multi-year funding. We expect that organisations would make one application per year, and organisations in receipt of multi-year funding would not be expected to apply again until the grant has been completed.

### Before you apply

Please contact Matthew Allgood, Grants Manager, Southwark Charities to arrange an initial discussion about your proposal before submitting it. The purpose of the conversation is to help shape your application to the best that it can be. Email: grants@southwarkcharities.org.uk

## Submitting your application

Application is through our grant application form which is available to download from <a href="http://www.southwarkcharities.co.uk/apply-for-a-grant">http://www.southwarkcharities.co.uk/apply-for-a-grant</a>

Completed online applications are assessed by Southwark Charities staff and decided by its Trustees, normally within one month of receipt. The decision of the Trustees is final, and there is no right of appeal. Please note that we are unable to accept applications that are not submitted using the grant application form.

### Organisation documents to submit with your application

- Governing document e.g. constitution, memorandum & articles of association.
- Latest available annual accounts (or budget / bank statement, if the organisation is new)
- Management accounts (if applying for grant above £10,000)

#### **Further information**

Please contact Matthew Allgood, Grants Manager, Southwark Charities.

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www.southwarkcharities.co.uk

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